

SCS-LAA Project Definition Document Appendix C - Risk Log

24 May 2007

RISK LOG											
Project Title: Sustainable Community Strategy/LAA Project											
Project Manager: Sara Cretney				Version:		0.1 DRAFT					
Project Sponsor: Phil Norrey / Bob Spencer				24/05/2007							

Risk Number	Category	Date raised	Description	Probability	Impact	High/Medium/Low	Mitigating Action(s)	Owner	Deadline	Status	Date Last Reviewed
R1	Strategic	24/05/2007	One or more partners not contributing fully to the process, causing delays or an unbalanced strategy. Particular risk during development of evidence base - currently missing Children and Young People and Older People	8	7	High	Clear communication of process at regular intervals to theme leads and Devon Strategic Partnership. Delivery Board to ensure partners make timely contributions.	Phil Norrey / Bob Spencer	Ongoing	Increasing	n/a
R2	Strategic	24/05/2007	Key issues are missed from evidence base (also see risk R1 above)	6	4	Medium	Process is iterative and has been designed to include more areas into the evidence base once the consultation draft has been launched. This becomes more difficult once prioritisation begins in June/July	John Smith	Ongoing	static	n/a
R3	Resources	24/05/2007	Lack of partnership resource causes delays to process.	6	5	Medium	Resourcing paper (including programme management approach) submitted to CMB and Delivery Board.	Phil Norrey / Bob Spencer	Jun-2007	Increasing	n/a
R4	Resources	24/05/2007	Loss of key staff resulting in delays to the process	8	7	High	Clarity around roles and responsibilities with regard to the project. Ensure that project documentation is up to date to enable smooth handover.	Sara Cretney	Ongoing	No Change	n/a
R5	Strategic	24/05/2007	District LSP Sustainable Community Strategies unavailable during project timetable. The White Paper puts a lot of emphasis on County SCS s taking District CSs into account.	8	6	Medium	Ensure district LSP involvement in project to develop Sustainable Community Strategy and LAA.	John Smith	Ongoing	Increasing	n/a
R6	Strategic	24/05/2007	CSR07 and National Indicator Set are delayed beyond October 2007	7	7	Medium	Make representations to government regarding LAA timetable and budget planning cycle implications.	Phil Norrey / Bob Spencer	Ongoing	No Change	n/a
R7											
R8											
R9											
R10											
R11											
R12											
R13											
R14											
R15											