

DRAFT

Devon Strategic Partnership Delivery Board Meeting 4th October 2007 Exminster House, Exminster

Minutes

Present: Bob Spencer, Devon and Cornwall Constabulary (Chair)
Neil Gibbens, Devon and Somerset Fire and Rescue
John Sunderland, North Devon District Council
Philip Bostock, Exeter City Council
David Incoll, West Devon Borough and South Hams District Councils
Steve Douglas, Environment Agency (for Martin Weiler)
Phil Norrey, Devon County Council
Chris Roberts, LSC
Lyn Del-Greco, South West RDA
John Van De Laarschot, Torridge District Council
Karen O'Donnell, GOSW
Elizabeth Raikes, Torbay Council
Carolyn Webster Jobcentre Plus
(Caroline Rae, DCC, Devon Strategic Partnership)
(Roland Pyle, DCC, Local Area Agreement)

1. **Notes of Last meeting** – approved with following change:
Page 2 Line 4 remove word 'mandatory'
Following a query about CAA Karen O'Donnell confirmed that the framework was yet to be agreed – there would be consultation later this year.
2. **Update from other tables - noted**
3. **Developing the Sustainable Community Strategy and 2008-11 Devon Local Area Agreement**
It was agreed to cancel the item about Local Area Agreement finance as CSR was due to be published and it was unclear as to what would be in the next LAA, so a discussion now could be misleading. Roland Pyle then presented a paper about Sustainable Community Strategy and Local Area Agreement which was discussed. Main conclusions were:
 - a. Sustainable Community Strategy format – agreed the format should be:
 - i. A simple flyer with the main facts on with signposting to further details
 - ii. A 20 page booklet for people who don't know about it but need to such as staff of organisations and duty to cooperate partners, with signposting to further details
 - iii. A multi layered website with access to evidence and detail
 - b. Timetable for Sustainable Community Strategy/Local Area Agreement should be produced - should aim for publication of SCS in New Year (NB DSP Partnership Board meet 16th January, so will aim for approval at that meeting)
 - c. There was recognition of the importance of communication at all levels with a key message being that we are all working together on a key list of things that you (public and partners) said was important. A fuller communications strategy should be developed, and this should be a key part of the hub concept.
 - d. Local Area Agreement negotiations – there is a need to develop a mechanism for negotiations with a mandate for negotiators.
 - e. Evidence Base – there was recognition of the importance of having a robust evidence base, and the complexities involved in establishing a clear Exeter element.
4. **Equality Strategy and Scrutiny Group (ESSG) – Joint Declaration of Equality.** ESSG wished for a Joint Declaration of Equality to be put to the conference to be held on 9th October for signature by as many stakeholders and partners as possible. It was agreed that this should be put to the DSP Partnership Board first. Delivery Board members would brief their DSP Partnership Board counterparts prior to their next full meeting on 16th January 2008.

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5. Dates of next meetings:

9th November 10.30 – 12.30 Environment Agency Exminster (subsequently cancelled)

5th December 2-4 Devon PCT, Dean Clarke House, Exeter

Thursday 3 *January?* 2.00 – 4.00 NB Proposal to change this to 17 January (2pm to 4pm)

Wednesday 6 February 2.00 – 4.00

Thursday 6 March 2.00 – 4.00

Thursday 3 April 2.00 – 4.00

Thursday 1 May 2.00 – 4.00

Thursday 5 June 2.00 – 4.00

Thursday 3 July 2.00 – 4.00 NB clashes with LGA conference so may need to change?

Thursday 7 August 2.00 – 4.00

Thursday 4 September 2.00 – 4.00

Thursday 2 October 2.00 – 4.00

Wednesday 5 November 2.00 – 4.00

Thursday 4 December 2.00 – 4.00