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**Devon Strategic Partnership Delivery Board
Meeting 5th December 2007
Devon and Cornwall Police HQ Middlemoor Exeter**

Minutes

Present: Phil Norrey, Devon County Council (Chair)
Steve Swanni, Devon and Cornwall Constabulary (for Bob Spencer)
Gary Ferrand, Devon and Somerset Fire and Rescue
Steve Pitcher, North Devon District Council
Philip Bostock, Exeter City Council
Nicola Bulbeck, Teignbridge District Council
David Incoll, West Devon Borough and South Hams District Councils
Paul Sadler, Environment Agency (for Martin Weiler)
Chris France, DNPA (for Kevin Bishop)
Chris Roberts, LSC
Carl Budden, South West RDA
John Van De Laarschot, Torridge District Council
Karen O'Donnell, GOSW
Joan Farleigh, Jobcentre Plus (for Phil Weeks)
(Caroline Rae, DCC, Devon Strategic Partnership)
(John Smith, DCC, Local Area Agreement)
(Ian Hobbs, Devon County Council for Item 8)

1. **Notes of Last meeting** – approved.
2. Phil Norrey and Philip Bostock announced to the meeting the decision from CLG regarding Exeter's bid for unitary status that had been notified that afternoon. The decision was to ask the Boundary Committee to look at Devon in totality. The possible implications of this were briefly discussed by the group.
3. **Sustainable Community Strategy update** The paper provided was discussed, including the DSP Partnership Board's wish to have some longer term, high level outcomes associated with the Sustainable Community Strategy priorities that would form part of the Sustainable Community Strategy and could be delivered over the course of several LAAs. The group agreed:
 - a. To form a small Task and Finish Group to oversee the process of developing 10 year outcomes for the Sustainable Community Strategy to recommend to the DSP Partnership Board on 16th January, and producing priorities and targets for the Local Area Agreement in the period up to June 2008. This group to comprise Phil Norrey, Philip Bostock, David Incoll and John Van de Laarschot (confirmed after the meeting).
 - b. This group would ensure the rest of the Delivery Board were kept informed by email and everyone was asked to contribute to the process in this way
 - c. Particular people would be approached for an input about a specific subject e.g. Chris Roberts for Learning and Skills.
4. **Development of the 2008-11 Local Area Agreement – update paper** The paper provided was discussed, and a draft list of 25 Local Authority priorities was circulated as a starter for discussion, recognising that it was a draft that would certainly change over time; there was now a real opportunity for Delivery Board colleagues to shape the LAA. It was vital at this stage to get spatial considerations put forward as they relate to the list, and important to ensure the right groups are consulted on this. It was recognised too that outside agencies will increasingly look to the Local Area Agreement to decide what they will fund, so it is important to get the right ambitions reflected in there. It was agreed that the list needed more economic targets in it, and specific points were raised about individual priorities which will be passed to the Local Area Agreement Development Officer. A lot of work was already going on to develop the Local Area Agreement and we need to ensure there was a balance between playing safe and having something ambitious that provided stretch to drive Devon forward. We have the vision and priorities and also the 198 indicators; the task now was to develop the middle bit. It was noted that the Home Office indicators and the My

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Place survey toolkit have yet to be published, and they should be taken into consideration in the process. It was agreed:

- a. There should be no more than 35 targets
 - b. There needs to be a balance, with the Local Area Agreement linked clearly to the Sustainable Community Strategy
 - c. There should be no more than 20 priorities
 - d. The Task and Finish Group would be established (see Item 3 above)
 - e. All Delivery Board members to provide early indicators of spatial implications of priorities for Local Area Agreement
 - f. Other recommendations in paper approved.
5. **CAA consultation** John Smith explained that the consultation document about the CAA had been published; it showed a significant move from an organisational based assessment to an area based assessment. The consultation response date is in February. It was agreed that John would ensure a core response was drafted that could be endorsed by partners, although it was recognised that each partner may wish to also make their own contribution.
6. **Development of a Resource Hub** Phil Norrey told the group he was delighted with the positive responses received from partners; what was needed now was to put a frame around the offers received. It was agreed that Devon County Council would take this forward with the work overseen by Phil Norrey and Bob Spencer; they would consider the possibility of a spatial element within the hub, so by working within a cluster, the value of the resource would reflect back to a particular area.
7. **Governance of the Devon Strategic Partnership.** DSP Partnership Board had asked Delivery Board to clarify and check that Governance and reporting arrangements were clear and robust and to report back in January. It was agreed that the Delivery Board would report that they would keep it under review and adjust it if necessary once delivery arrangements become clearer in April or May 2008.
8. **Devon Futures** The input from Devon Futures' last meeting was welcomed and it was agreed to feed it into the thinking about the 10 year Sustainable Community Strategy outcomes.
9. **Migrant workers** Ian Hobbs presented a paper which was welcomed and discussed. The group were keen that the funding implications of the paper be viewed holistically with other requests that will come forward via the Local Area Agreement, together with an overview of outcomes. It was therefore agreed that the money offered towards this work by Devon County Council would be used to fund most of the work in the first year whilst longer term discussions took place to look at funding of later work. It was suggested that employers of migrant workers may be encouraged to sponsor some of the work, as had happened in South Hams. Carl Budden offered to coordinate links with SWRDA research on migrant workers. Karen O'Donnell encouraged Devon to ensure they take a broad view and link with what is happening regionally to help give a stronger South west voice. She suggested an approach was made to LiftSW who are writing a strategy.
10. **DSEN Action Plan** – item withdrawn from agenda by DSEN
11. **DONM:**
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| Thursday 3 January 2008 | 2.00 – 4.00 | South Hams District Council Follaton House Totnes
Single item agenda –SCS/LAA |
| Wednesday 6 February | 2.00 – 4.00 | |
| Thursday 6 March | 2.00 – 4.00 | |
| Thursday 3 April | 2.00 – 4.00 | |
| Thursday 1 May | 2.00 – 4.00 | |
| Thursday 5 June | 2.00 – 4.00 | |
| Thursday 3 July | 2.00 – 4.00 | |
| Thursday 7 August | 2.00 – 4.00 | |
| Thursday 4 September | 2.00 – 4.00 | |
| Thursday 2 October | 2.00 – 4.00 | |
| Wednesday 5 November | 2.00 – 4.00 | |