

Devon Strategic Partnership Delivery Board
Meeting 12th November 2009
MDDC offices, Tiverton Devon.

Minutes

Present:

Jo Tennant, Devon and Cornwall Police (outgoing Chair)
Phil Norrey, Devon County Council (appointed new Interim Chair)
Philip Bostock, Exeter City Council
Janet Sinclair, JobCentrePlus
Mike Holme, Devon and Somerset Fire and Rescue
David Incoll, West Devon Borough and South Hams District Councils
Jonathan Bailey, Environment Agency
Mike Mansell, North Devon District Council
Mark Williams, East Devon District Council
Gerald Hirsch, Mid Devon District Council
Chris France, Dartmoor National Park Authority
Jeremy Filmer Bennett, business sector representative
Alistair Macintosh, Devon Consortium representing the VCS
Martin Green Audit Commission
(Caroline Rae, DCC, DSP Development Officer)
(Julie Richards, DCC, Local Area Agreement Manager)
(Sue Rook, DSP Resource Hub Project Manager, supporting item 4)
(Roland Pyle, Policy Officer Devon County Council, supporting item 4)

1) Apologies

Apologies were received from John Van de Laarschot (Torrige District Council); Sally Foxhall (Chair Devon Strategic Partnership); Andrew Southall (SWRDA); Elizabeth Raikes (Torbay Council)

2) Resignation of Chair and election of a new Chair. As announced at the end of the last meeting, Jo Tennant stepped down as Chair of the DSP Delivery Board. It was agreed unanimously that the most appropriate next Chair might be the new CEx of NHS Devon, who takes up her post in January. It was agreed that she would be approached once she was in post, and in the meantime Phil Norrey would take over as Interim Chair. The meeting wished to formally thank Jo for her excellent chairmanship, and to express their appreciation of her continued energy and interest shown whilst chairing the DSP Delivery Board.

3) Minutes of last meeting Minutes approved.

a) **Matters Arising:**

- (1) NEETs. Devon County Council has now produced a report about NEETs which shows it is a current and future problem for Devon. Phil would plan to bring something to a future meeting early next year.
- (2) Training and Voluntary and Community Sector funding. Reminder to partners to ensure a nominated point of contact was given to Alistair Macintosh re training as per the last minutes. Re £1k funding from statutory partners (not District Councils), and concerns raised by JCP and Environment Agency, Phil Norrey agreed to take up this issue with them outside of the meeting on behalf of the DSP Delivery Board. Re funding from District Councils, Karen Nolan is waiting to liaise with them; David Incoll agreed to take this forward on behalf of the group.
- (3) Cross cutting theme lead for demographic change; Caroline confirmed that Pip Tucker, Head of Strategic Intelligence at Devon County Council had agreed to act as theme lead for demographic change.
- (4) All other actions completed or ongoing.

- 4) **Total Place** Roland Pyle and Sue Rook presented a paper about the proposed RIEP funded pilot for Devon, Plymouth and Torbay. A joint project plan was needed by the end of December 2009, agreed by the 3 geographic areas.
- a) The board discussed the potential of the project, the wisdom of attempting 3 projects, and how radical and innovative the projects should attempt to be. There was strong support for the first project element "No door is the wrong door", likely to be in conjunction with Plymouth. The second element "Narrowing the gap" was also supported, on the basis that it might usefully build on existing work, in Devon and Torbay, so could be less resource hungry, and linking it with Total Place could raise its profile and strengthen legitimacy. It was proposed that starting the 3rd element "integrated offender management" be postponed to 2010, commencing when funding was available and some learning from setting up the first 2 elements was known.
 - b) Governance: it was agreed that Devon Strategic Partnership (through the auspices of Devon County Council) would offer to be the purse holder for the 3 geographic areas, on an open book basis. DSP Delivery Board will monitor spend and activity and report to DSP Partnership Board. The existing sub group could continue to act as the programme board reporting to DSP Delivery Board; Jeremy Filmer – Bennett, who sits on that sub group offered to act as liaison between the two groups.
 - c) Timescales: Progress reports would come to DSP Delivery Board in January and March 2010, and every other DSP Delivery Board meeting after that. The board would welcome detailed feedback about some of the national pilots at the next meeting – contact has already been made with Dorset; they could be invited to attend.

5) **Local Area Agreement report**

Discussion about the Local Area Agreement fell into two areas:

- a) Performance – Q2 not reported in detail here as little difference from Q1. Appendices B&C of the report sowed referrals to DSP Delivery Board - these mainly comprised funding issues.
 - (1) Appendix B – all escalated issues relate to funding shortfalls. It was agreed that Performance and Resources Sub Group would look at all these and Appendix C queries, if not resolved below.
 - (2) Local Area Agreement 4 – measurement issue which was a local indicator and needed changing. David Incoll said that the Carbon Trust had money for businesses which could be advertised more for instance via the D&C Business Council.
 - (3) Local Area Agreement 35 – showing red but the latest figures are actually green
 - (4) Local Area Agreement 26 – the housing enabler role was recognised to be important and all District Councils agreed in principle to continue support for the posts.
 - (5) Local Area Agreement 8 biodiversity – needs the same level of funding next year as this. Julie to write to District CExs.
 - (6) Local Area Agreement 26/23. Chris France offered to be the liaison between DPOG (District Planning Officers group) and the DSP Delivery Board. All district CExs to ensure that the group has appropriately senior representation and that the Local Area Agreement is recognised to be within its remit.
 - (7) Local Area Agreement 36 adva – Philip Bostock confirmed that whilst it was good in principle, ECC could not agree today to commit to funding for it.
- b) Wider issues about the future of the Local Area Agreement.
 - (1) The group discussed the need to start to think about a future delivery plan beyond the current Local Area Agreement. It was recognised that having a good evidence base with full understanding of consultations was important. It was agreed that a scoping paper for a future Local Area Agreement or its successor would be brought to the next DSP Delivery Board meeting in January, with a view that suggestions for the DSP Partnership Board to consider on 28th January would be considered.
 - (2) The LGA had produced a consultation document called 'Freedom to Lead' which it was asking for responses to. It was agreed to respond showing support for the principles proposed.

6) **CAA** Martin Green confirmed that CAA will happen next year and probably the year after. The area based approach, and an increased focus on the preventative agenda is definitely the way forward. In future CAA will be called One Place. Reports could be released on a phased basis rather than all at once, and quarterly feedback can be expected. Among the topics that Martin and his team will focus on over the next year, will be:

- a) Integrated Devon County Council Total Place
- b) Value for Money
- c) Voluntary and Community Sector and capacity commissioning
- d) Community engagement
- e) Older people
- f) Transport
- g) Rural issues e.g. access
- h) Deprived and minority communities e.g. 'spike' in numbers of Teenage conceptions in Exeter
- i) Housing

Martin asked for feedback about the process; his email address is being circulated with the minutes and partners are asked to send him comments. Phil Norrey said on behalf of the board that the Area Assessment process was handled fairly, responsively, and sensitively. Thanks were sent to Martin and his team for how the process was conducted. It was felt to be important that the Audit Commission was represented regularly at Devon Strategic Partnership meetings as it helped to build the relationship.

7) **Short items:**

- a) **LDFs/ Affordable Housing/new homes** David Incoll wished to highlight that this will be a very difficult issue for partners, especially District Councils in the second half of next year due to the likely unavailability of capital funding, especially for affordable housing.
- b) **DSPA on DSP Delivery Board**
Alistair Macintosh requested that the DSP Delivery Board consider inviting the Devon and Cornwall Probation Authority to be members of the board, as they were a significant partner, and one with a Duty To Cooperate. The board discussed this but did not reach a decision; they agreed that Phil Norrey would liaise with DCPA about their role within the Devon Strategic Partnership."

8) **Updates from other tables of Devon Strategic Partnership**

- a) **DSP Partnership Board** Minutes of the July DSP Partnership Board meeting were circulated and a brief discussion ensued about the relationship of the DSP Partnership Board to the DSP Delivery Board.

9) **AOB**

10) **DONM**

- a) 14th Jan 2010 2-4 p.m. - Conference Room, Job Centre Plus, Pynes Hill Court, Exeter
- b) 17th March 2010 2-4 p.m. Conference Room, Job Centre Plus, Pynes Hill Court, Exeter
- c) 19th May 2010 2-4 p.m. MDDC, Tiverton
- d) 21st July 2010 2-4 p.m. Devon and Cornwall Police HQ Middlemoor, Exeter
- e) 15th September 2010 10.00-12.00 Devon County Council County Hall Exeter
- f) 17th November 2010 2-4 p.m. venue tba

SUMMARY OF ACTIONS

AGENDA ITEM	ACTION	WHO
2	DSP Partnership Board would be asked to ratify the appointment of Phil Norrey as interim chair.	Caroline
	Approach to be made to Ann James re taking the chair once she is established in post	Phil Norrey

3	<p>All partners were requested to nominate a point of contact who had been briefed about what had been discussed about commissioning and involvement of Voluntary and Community Sector.</p> <p>£1k funding from statutory partners</p>	<p>All partners notify Alistair Macintosh</p> <p>Phil Norrey to liaise re county wide agencies, District Councils to liaise with Karen Nolan at Okehampton CVS</p>
4	<p>Liaison between Total Place sub group and DSP Delivery Board</p> <p>Progress report to DSP Delivery Board in January and March – detailed feedback about some of the national pilots at next meeting. Invite Dorset to attend.</p>	<p>Jeremy Filmer Bennett</p> <p>Sue Rook and Roland Pyle</p>
5a	<p>(1) Performance and Resources Sub Group to pick up all outstanding issues (2) Raise awareness of carbon Trust help for businesses (5) Julie to write to District CExs (6) Liaison between DPOG and DSP Delivery Board</p>	<p>Performance and Resources Sub Group All, especially D&C Business Council Julie Richards Chris France</p>
5b	<p>(1) Scoping Paper for next meeting (2) Response to LGA</p>	<p>Julie Richards</p>
6	<p>Feedback to Martin Green about CAA process</p>	<p>All partners respond to Martin Green with any comments.</p>