

**New Devon Strategic Partnership Board
Inaugural meeting 11th February 2011**

Minutes of meeting

Attendees:

Cllr John Hart, DCC

Ann James, NHS Devon

Richard Sheard, South Hams and West Devon (representing District councils)

Richard Bayly, GOSW

Karen Hooper, Jobcentre Plus

Martin Weiler, Environment Agency (and colleague)

Phil Norrey, DCC

(Caroline Rae, DCC)

(Pauline Warner, DCC for item 2a)

(Liza Jarvis DCC for item 2c)

Apologies:

Cllr Alan Connett, Teignbridge District Council (representing all district councils)

1. Context report

Report noted

2. Reports and proposals from strands of work discussed at the Devon Strategic Partnership workshop on 26th November 2010:

1. Climate change (paper presented by Pauline Warner, Environmental Policy Manager, DCC). The proposal for an event in May was welcomed with the following notes:

- i. It should be clear about where it is pitched; it is currently planned to address the mitigation agenda as better architecture needs to be established to drive delivery. However it was suggested that inclusion of discussion about some broader economic aspects e.g. peak oil, fuel prices may bring a wider, different audience to the table.
- ii. It was suggested that it would be useful to include an overview of the broader picture including adaptation issues and a wider geography, making links to the remit of the LEP.

2. Assets (paper considered by the board). The board welcomed the proposal to set up a Public Sector Property Asset Board with the following recommendations:

- i. Don't reinvent the wheel – there are places that have already done a lot of work in this area, presumably with central Govt commitment, so learn from them.
- ii. Other areas have found that the big 'gains' come from the biggest organisations so initially keep the board limited
- iii. In practice this area has always been difficult, with very complex contracting arrangements, but it has always been approached from an organisational perspective – a partnership drive may be more successful

- iv. The board needs to include or be able to access technical expertise but should include strategists, as the strategic overview of assets will be vital.
 - v. The board should concentrate initially on one geographic area, perhaps where work is already starting, and engender confidence by showing quickly what could be achieved.
 - vi. The board needs to develop quickly a mechanism for sharing benefit fairly – currently if assets are rationalised across partners often one partner shows a disbenefit, whilst others gain.
 - vii. Nominations to Caroline please
3. **Families with complex/ challenging needs** (paper presented by Liza Jarvis, Strategic Commissioning, DCC). The proposals were strongly welcomed by the board with the following recommendations:
- i. Understanding the cost and potential benefits would be useful. However a lot of information exists, that is generally consistent, so do not over analyse – resources would be better used planning action. Also historically there have been difficulties in gathering data from many sources – recognise this and resolve it before embarking on data gathering.
 - ii. District councils do need to be involved, together with police, JCP and probation, and a link made to Public Health to ensure the relevant public health data is considered, including if possible liaison with GPs to get data.
 - iii. Publicity needs to be treated sensitively
 - iv. This project if successful has a real chance of breaking down the generational cycle of need.
4. **Information sharing – alcohol** (paper considered by the board). The board discussed this paper and felt that it was vital it was linked into the architecture of the DAAT; for this reason it was recommended that the authors of this report put this proposal to the DAAT.
5. **Unintended Consequences**. The board agreed that sharing information between partners to enable the full impact of funding decisions to be understood was very important; this is already happening at a strategic level. Once budgets have been set and it is understood how the resulting money will be spent then work at other levels can be considered; the process that was developed and subsequently simplified would not work until the changes to be implemented are fully understood. The importance of the timing of the release of information during the decision making process and the sensitivities that arise was also discussed. It was agreed that partners should provide a short summary of major changes to structure and service. It was further agreed that Caroline would research Cornwall First's public sector business plan. It was agreed that the unintended consequences process developed would not be implemented at the moment.
6. **Area Action Force**. Karen Hooper reported that Jeremy Filmer Bennett, was ably and actively chairing the Devon Torbay and Plymouth AAF; it had so far delivered 3 training sessions with the help of several Devon Strategic Partnership partners, aimed at people facing redundancy, including in the public sector. 2 of these sessions had been very well attended.

7. **CONTEST Board** (paper presented by Mark Taylor). The proposal was agreed; nominations for suitably qualified reps from NHS and LAs were requested. It was recommended that the board consider how to further strengthen the work of challenging confused ideology, which had been part of the PREVENT agenda but not fully developed.
8. **Terms of Reference and membership** (draft considered). These were agreed. Re membership, Richard Bayly asked that GOSW be removed from the membership list due to its imminent demise. It was recognised that there was value to this being a public service board, but the absence of the VCS and business sector (and its link to the LEP) was discussed. It was agreed it was important to link well with both sectors and to have this as a future agenda item. Richard Sheard recognised that he and Cllr Connett were there to represent all district councils, and he would ensure that a representative was a member of the board (he will liaise with district colleagues about this).
9. **Next meetings**
 - i. Devon Strategic Partnership Board will meet in June, October and February; dates to be advised
 - ii. Devon Strategic Partnership workshops will be held in May and November.

List of Actions

Item no	Action	Who	How
1	Take forward event	Pauline Warner	As discussed
2	Nominations for Public Sector Property Assets Board	NHS (Ann James), all Local Authorities (via Richard Sheard), other partners who wish to be involved	Email nominations to Caroline
	Set up Public Sector Property Assets Board	Matthew Jones, DCC	
3	Agree how to liaise with GPs to get data.	Ann James, Liza Jarvis	
	Progress project as discussed	Liza Jarvis	
	Nominate links for this project	Police (Mark Taylor), Local authorities	Email Liza Jarvis

		(Richard Sheard), JCP(Karen Hooper), Public Health (Ann James)	
4	Refer project to DAAT	Louise Taylor DCC, Ann James	
5	One A4 sheet summary of your organisation's structure and service changes Research Cornwall First's public sector business plan	All partners Caroline	Email Caroline
7	Nominations of SC cleared reps for CONTEST board (CEx or similar level preferred)	NHS, Fire, DCC, District Councils	Email Caroline
9	DONM to be advised	Sarah McDonald DCC	