

Deadline for return – 18 August 2009 (Quarter 1 Performance Report)

Local Area Agreement 2008-2011

LAA Priority: Ensure that Devon has an appropriate range of employment space (LAA22)

Lead Contact: Keri Denton

RAG Status: Amber

Delivery Board Recommendations *(Please list any decisions/actions required on the part of the Delivery Board)*

Delivery Board are asked to:

Summary Statement:

Devon Employment Space Strategy has been completed and work is continuing on feasibility studies for a number of sites and agreement of an Action Plan.

Performance Indicators – National and Local

Code	Title	+/- (see 1 below)	Year	Annual Target	Status (see 2 below)	Improvement (see 3 below)	Actual to Date	Officer Notes
LAA 22	Local – Strategy completed. Work underway to identify priority sites by district and highlighting top priorities for public intervention. Complementary report to be commissioned to analyse demand and possible locations for managed workspace and a possible roll out of the successful redundant buildings grant scheme.							

Key to symbols (insert as appropriate):

1. + equals higher figures are better and – equals lower figures are better
2. No Data/Well Below Target/Below Target/On Target/Above Target/Well Above Target
3. Improved Performance ↑ Worse Performance ↓ Unchanged ↔

Key Milestones (Last Quarter – Quarter 1 09/10, ends 30 June 09)

	Description	Date	Outputs expected	Achieved/missed
1.	Complete Action Plan and key actions to take forwarded prioritised sites and premises	30/6/09	Action plan completed	Some actions underway while Action Plan is drafted
2.	Kick off feasibility studies to support the above, including developing an Agri-business Centre at Holsworthy	30/6/09	Appoint consultants for the single development brief for relocation of Holsworthy Livestock Market and development of an Agri-business centre	Achieved
3.	Develop concept of flexible workspace / touch down centre as part of the Cullompton Library redevelopment	30/6/09	Produce a spec for a touch down element to the development; investigate funding options and take forward over the next 12 months	Underway

Key Milestones (This Quarter – Quarter 2 09/10, ends 30 September 09)

	Description	Date	Outputs expected
1.	Support the developments at Skypark and Science Park, including a brand for Skypark.	31/7/09	Appoint a marketing agency for Skypark
2.	Commission a study into the demand for managed workspace – offices and workshops and options for public sector intervention to deliver	30/9/09	Develop as part of this quarter. Complete study by the end of Sept 2009 with clear recommendations on locations, costs, functions and services and funders
3.	Integrate plans for managed workspace with ICT Hubs, skills centres, community hubs and flexible working touch down centres.	30/09/09	Series of Case studies from across UK developed and applied to Devon
4.	Infrastructure working group of Devon Economic Partnership to meet and progress Action Plan process	24/09/09	Partner agreement to prioritisation of sites for development

Key Risks (*Please refer to scoring guidelines below)

Risk	Impact	Likelihood	Score	Mitigation
Delays in feedback and strategy sign off – diverse views on priorities for investment	Significant	High	25	Dedicated resources applied to get back on track

Securing funding to implement	Significant	Medium	20	Thinking creatively on accessing sources of funding
Global Economy reducing private sector investment and funds to deliver infrastructure required to unlock sites for development	Significant	High	25	Monitoring situation and keeping employment sites high on decision makers agendas

Spatial Implications

District	Impact (insert ✓ or x or unknown)	Disaggregated Data (✓ or x)	Examples of Local Delivery Outcomes
Exeter	✓	✓	Priority sites are listed per district
East Devon	✓	✓	Priority sites are listed per district Skypark and Science Park
Mid Devon	✓	✓	Priority sites are listed per district
North Devon	✓	✓	Priority sites are listed per district
Torridge	✓	✓	Priority sites are listed per district Holsworthy Feasibility Study
West Devon	✓	✓	Priority sites are listed per district
South Hams	✓	✓	Priority sites are listed per district
Teignbridge	✓	✓	Priority sites are listed per district

*Risks – Scoring Guidelines:

Likelihood of risk:

- 1 – Very low
- 2 – Low
- 3 – Medium
- 4 – High
- 5 – Very high

Impact of risk:

- 1 – Insignificant
- 2 – Minor
- 3 – Moderate
- 4 – Serious
- 5 – Very serious

Total risk score (likelihood x impact)

- 1 – 6 Low**
- 8 – 12 Medium**
- 14 – 20 High**
- Over 20 Very high**