

**Deadline for return – 21 January 2010 Quarter 3 Performance Report  
(30<sup>th</sup> Sept – 31<sup>st</sup> Dec 09)**

**Local Area Agreement 2008-2011**

**LAA Priority:** Driving business competitiveness and reducing carbon emissions through public sector supply chains (LAA6)

**Lead Contact:** Iain Perkins (Nicola Tribble is on maternity leave from December 09)

**RAG Status:** **Green** (delete as appropriate)

**RED** = fundamental blockage to progress with milestones and/or achievement of target  
**AMBER** = positive movement but with risks to achievement of milestones and/or target (so cannot say with confidence that priority would be achieved)  
**GREEN** = on track to achieve target and Milestones

**Delivery Board Recommendations:**

N/A

**Delivery Board are asked to:**

N/A

**Summary Statement:**

The RAG status remains unchanged, the majority of our targets are on track and look set to deliver their outcomes. The steering group continue to share policy information with regards to sustainable development. All partners now have their work plans for achieving Level 3 against the Flexible framework and each partner organisation has started to map their performance against the Flexible Framework.

Although initial take up has been slow and hampered by the economic climate and recent weather conditions Supplier workshops continue for the 3 commodity areas of local suppliers identified, and a series of 1-1 supplier engagements are programmed for February and March, these have been boosted by the offer of increased funding as part of the BREW project, by £10,000, and this is currently awaiting ratification.

**\*\*Please update the data for quarter 3 if possible\*\***

**Performance Indicators – National and Local**

Code	Title	+/- (see 1 below)	Year	Annual Target	Status (see 2 below)	Improvement (see 3 below)	Actual to Date	Officer Notes
LAA6	Increased local productivity (GVA)	No data	2009	Project total - £400,000.00	On target	Unchanged	0	Project co-ordination has begun and a pilot supply chain has been identified No data target for 2009
LAA6	Tonnes of business generated CO2 emissions	No Data	2009	Project total – 3000 tonnes	On target	Unchanged	0	Project co-ordination has begun and a pilot supply chain has been identified No data target for 2009

**Key to symbols (insert as appropriate):**

1. + equals higher figures are better and – equals lower figures are better
2. **No Data/Well Below Target/Below Target/On Target/Above Target/Well Above Target**
3. Improved Performance ↑ Worse Performance ↓ Unchanged ↔

**Key Milestones (Last Quarter – Quarter 3 09/10, ends 31 December 09)**

	<b>Description</b>	<b>Date</b>	<b>Outputs expected</b>	<b>Achieved/missed</b>
1.	Policy development and promotion	October - November	Sustainable procurement policy development to be completed and all partners to have a work plan for achieving Level 3 against the Flexible framework	Improved performance
2.	Targeting businesses and benchmarking	November	Questionnaire completed by suppliers and results collated. Supplier events organised and set up – suppliers wishing to participate are invited. Suppliers begin to benchmark carbon emissions against carbon tracker tool	Achieved
3.	Events, workshops, support 70 businesses engaged through events, workshops and ongoing support	November - February	Suppliers invited to work shop and support sessions.	Achieved

**Key Milestones (This Quarter - Quarter 4 09/10, ends 31 March 2010)**

	<b>Description</b>	<b>Date</b>	<b>Outputs expected</b>
1.	Events, Workshops and 121 support	February - March	Partner workshops and support sessions to support achieving Level 3 against the Flexible framework
2.	Policy development and promotion.	March	Sustainable procurement policy development work plan to be completed and all partners to have achieved Level 3 against the Flexible framework
3.	Targeting businesses and benchmarking	February - March	Suppliers invited to receive in-depth 121 support.

**Key Risks (\*Please update with reference to scoring guidelines below)**

Risk	Impact	Likelihood	Score	Mitigation
1. Inadequate funding	4	3	12	Brew funding received to help support work undertaken by GAP. LIA support being requested from SWREIP
2. Suppliers do not see value in project and don't participate	5	2	10	Key suppliers have been identified and should value business. Questionnaire and support is directed to individuals to make it more engaging
3.				

**Spatial Implications (please provide more detail)**

District	Impact (insert √ or x or unknown)	Disaggregated Data (√ or x)	Examples of Local Delivery Outcomes
Exeter	x		
East Devon	x		
Mid Devon	x		
North Devon	x		
Torridge	x		
West Devon	x		
South Hams	x		
Teignbridge	x		

**\*Risks – Scoring Guidelines:**

Likelihood of risk:	Impact of risk:	Total risk score (likelihood x impact)
1 – Very low 2 – Low 3 – Medium 4 – High 5 – Very high	1 – Insignificant 2 – Minor 3 – Moderate 4 – Serious 5 – Very serious	1 – 6 Low 8 – 12 Medium 14 – 20 High Over 20 Very high